



Special Event Volunteer

Organization: Festival of Trees – Information and Volunteer Centre for Strathcona County

Title: Special Event Volunteer

Objectives: To assist in the implementation of one or more special event projects planned for November 13-15, 2009.

Duties and Responsibilities: Could include any one or a combination of the following – you choose:

- Set up and tear down of luncheon and/or breakfast and/or cocktail party
- Event greeter
- Coat check attendant
- Catering assistant
- Server
- Live auction spotter, runner, or cashier

Qualifications and Requirements: Enthusiasm!

Orientation and Training: Provided prior to event

Commitment Required: Maximum event times are as follows:

Luncheon – Friday, November 13	10am-2pm
Breakfast – Saturday, November 14	6am-9:30am
Evening – Saturday, November 15	5:30pm-12midnight